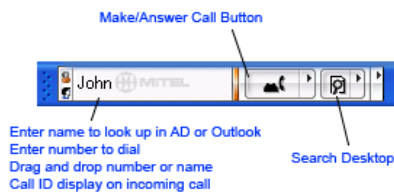


# Mitel Integrated Office Navigator Quick Overview

Mitel's new Integrated Office Navigator PC application enhances the use of your Navigator telephone set by providing quick and easy access to telephony from your desktop.

## Displaying the ION Telephony Toolbar

Integrated Office Navigator can be used via a low-profile Telephony Toolbar interface. Once the application is downloaded and running, to display the Telephony Toolbar, just right-click on the Task Bar (usually the bottom right-hand corner of your screen), select **Toolbars**, and check the **Telephony Toolbar**. You will then see the Telephony Toolbar GUI shown here:

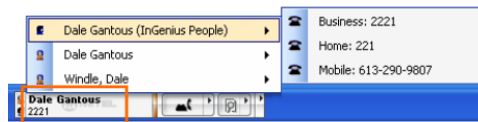


## Dialing

The Integrated Office Navigator offers a number of ways to dial (and it will dial the 9-613 for you automatically!)

### Dialing by Name

When you type a name in the text field of the Telephony Toolbar, a list of matches and alternate phone numbers from both your Active Directory and Outlook contacts will be displayed. To dial, just click on the phone number match that you want. By selecting your Windows Default dialing rules in the application settings, ION will dial the 9 and 613 for you automatically!



### Dialing by Number

Type a number in the text field and press the dial button.



### Dialing by Drag'n'Drop

Highlight a number in a Word document, email, etc and drag the number into the text field and press the dial button; or, you can use copy and paste.

## Incoming Calls

Incoming calls get displayed in the text field of the Telephony Toolbar, and the phone button flashes. You can opt for a pop-up window if desired in the Settings portion of the application.



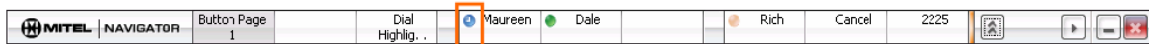
After the call, you can return a call to this person by just clicking the dialing button. There is a Missed Calls and Redial list as well.

## Presence & Speed Dials

The Integrated Office Navigator provides an upgraded Navigator Task Bar as well:

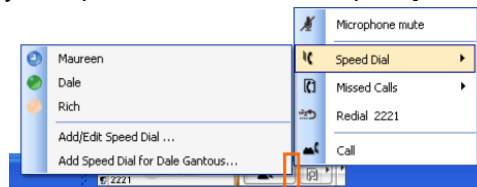
### **Presence**

From the Telephony Toolbar Speed Dial menu, you can configure presence that will appear both in the Telephony Toolbar Speed Dial Menu and on your Speed Dial buttons in the Navigator Task Bar.



### **Speed Dial**

You can quickly access your Speed Dials via the Telephony Toolbar.



There are many more features of your new Integrated Office Navigator!

For more info, please see the Integrated Office Navigator User Guide available at:

<http://www.ingeniussoftware.com/mitel/integratedofficenavigator>

For support, please contact your Mitel Dealer representative.

Cheers!

Your Mitel Integrated Office Navigator team